NSAWWA Board Meeting Minutes

Meeting Date: May 15, 2015

Location: Woodland Hills Golf Course

Chair Doug Woodbeck called the meeting to order at 9:10 am.

ROLL CALL

**Board members present:**
Board Chairman: Doug Woodbeck
Chair Elect: Ben Day
Vice Chair: Chad Roberts by phone
Treasurer: Eric Melcher by phone
Secretary: Jim Shields
Director: John Olsson
Past Chair: David Lathrop
Trustee: Mary Poe - arrived after start of mtg.
   Brittaney Travers by phone

**Committee Chairmen present:**
Safety Committee Chairman: Rob Pierce

**Other Attendees:**
None

The March 16th Board meeting minutes were reviewed. Ben Day made a motion to approve the minutes, the motion was seconded by Dave Lathrop and the motion carried with all present voting aye, no nays.

**Chairman’s report:**

Mr. Woodbeck reported that things seemed to be running smoothly and there was little new to report.

**Directors Report:**

See Directors Report.
John reported that he had sent in an article Wise Water Words.

**Treasurers Report:**

See attached – Fall Conference payout had arrived and he was getting caught up on the disbursements for expenses that had been sent to him. John Olsson made a motion to approve the Treasurer’s report, the motion was seconded by Jim Shields and the motion carried with all present voting aye, no nays.

**Committee Reports:**

- **Archives & History**
  No Report

- **Audit**
  No Report

- **Awards**
  Sent report. There will be 4 WISA awards, alongeinity award and 3, 50 year AWWA system membership awards given out at the Annual Conference.

- **Budget**
  Treasurer filed for an extension on taxes.

- **Cross Connection**
  Sent report

- **Education**
  See attached

- **Fall Conference**
  Sent Report. Some discussion on the topic for Angela Buzzard, KC Environmental Finance Center to present at Conference. Jim Shields made a motion to approve the topic of *Communicating with your Board-What Board’s need to know*, the motion was seconded by Ben Day and the motion carried with all present voting aye, no nays.
- Fuller Award
A person has been selected to be the award winner.

- Manufacturers/Associates Council
No Report

- Membership
Report sent.

- Nominations
Nominations are being considered and discussed.

- Public Information
Report sent.

- Publications
Chairman Woodbeck suggested that all Board members consider writing an article for the Wise Water Words.

- Research and Student Activities
No Report

- Safety
Sent report

- Scholarship
No Report

- Small Systems
No Report
- **Water Utility Council**
  Reviewed AWWA Fly-In participation by Jim Shields and Milo Rust.

- **Young Professionals**
  Sent report. Discussion of cost to visit zoo.

**Unfinished Business:**
- BOD approval of Draft By-laws for membership consideration and National review.: Ben Day made a motion to send revised bylaws to the National AWWA, the motion was seconded by Dave Lathrop and the motion carried with all present voting aye, no nays.

- On-line Training Grants (CEH): Discussion of cost as it is unbudgeted. Dave Lathrop will check with Mike Wentink to see if webinars and other online material will count as water hours.

- NSAWWA Membership requirement for Committee Membership (Utility Membership representation): Chairman Woodbeck will poll Committee Chairman.

**New Business:**
- Donation to "Water Buffaloes" organization. None at this time, will consider in the future if we get members involved.

- Ensure all board meeting minutes are transferred to the Archives & History Committee for retention (what do we want to keep how do we want to keep these records?). Chairman Woodbeck asked Jim Shields to consult with Kevin Tobin on some online methods of storing documents.

- NSAWWA Summer Retreat (Yes/No, location/date/time).: Chad Roberts reported that there will be a retreat on August 14th in G1 or Kearney. More details later.

Adjournment: At 11:07 Jim Shields made a motion to adjourn, seconded by Dave Lathrop, all in attendance voting aye with no nays, motion carried.

**Next Meeting:**
July 9th, Will be a call in mtg.