

**Meeting Minutes July 11, 2013**  
**Nebraska Section American Water Works Association**

Board Chair Eric Lee called the meeting to order @ 0931 hours. The meeting was held at Olsson & Associates in Grand Island, Nebraska.

Board Members, Committee Chairs and Visitors present:

Board Chair: Eric Lee

Director: John Olsson via call-in

Chair Elect: David Lathrop

Vice Chair: Doug Woodbeck

Secretary: Chad Roberts

Treasurer: Ben Day

Trustee: Milo Rust

Trustee: Mary Poe- absent

Trustee: Eric "Rick" Melcher

Trustee: Jim Shields

Past Chair: Rob Pierce

Committee Chairs: Rich Koenig, Marc Rosso, Mike Wintink, John Keith

Call-in participants: John Olsson

Other attendees:

The **May 3, 2013 Draft Meeting Minutes** were reviewed. Only some small spelling charge where noted by Doug Woodbeck.. Doug Woodbeck motioned to approve the minutes, second by Rob Pierce. Unanimous approval.

**Treasurers Report:** See attached report from Ben Day. Ben updated the Board that the Audit has been prepared and needs signed. there was no major findings. The recommendation on filing out checks, deposits and opening of the mail was expressed again. There was some dicussion to address this recommendation by the Board. Marc Rosso stated the we could scan the checks and deposit for other Board members to review. Milo Rust stated that we are doing well and that nothing is wrong with our present operation, the Audit was just a recommendation. It was decided to add this topic to the Summer retreat for further dicussion. Milo Rust motioned to approve the Audit Report, seconded by Eric Lee. Unanimous approval.

David Lathrop motioned to approve the Treasurer's Report. Eric Lee seconded the motion. Unanimous approval.

**Director's Report:** See attached report from John Olsson.

John dicussed the AWWA Strategic Plan which was adopted June 2013. The major discussion was on the verbab of "drinking water". Should the word "drinking" be in the plan as water is water. John asked the Board how we felt. We agreed that the word "drinking" to be included. John will be attending a training workshop in Denver for new incoming directors.

Doug Woodbeck motioned to approve the Director's Report. Jim Shields seconded the motion. Unanimous approval.

### **Committee Reports:**

**Archive & History:** No report.

**Audit:** No report. Audit is completed as stated earlier.

**Awards:** See attached report from Dennis Watts. Committee will be looking into more WISA noimations for we only received 2 for this year.

**Budget:** See attached report from Ben Day. Ben will look into the deposit from the Keanery Chamber of Commerce. The question is if the deposit is split by the other organization at the Fall conference.

**Cross-Connection Control:** See attached report from Rich Koenig.

**Education:** No report.

**Fall Conference:** See attached from David Lathrop. David asked if the Section could cover the travel cost for a speaker for the Fall Conference. It was decided that the Section would provide some assistance for conference speakers on a case by case need. Doug Woodbeck made a motion to cover the travel expense, not to exceed \$500, for John Whitler to present at the Fall Conference. Rob Pierce seconded the motion. Unanimous approval.

**Fuller Award:** No report. Mike Wentink said there will be an awardee this year.

**MAC:** No report.

**Membership:** See attached report from Marc Rosso

**Nominations:** No report.

**Public Information:** No report.

**Publications:** See attached report from Brain Gongol.

**Safety:** See attached report from Milo Rust.

**Scholarship:** No report.

**Small Systems:** No report.

**Student Activities:** No Report.

**Water For People:** See attached report from Christian New.

**Water Utility Council:** No report.

**Young Professionals:** See attached report from Craig Reinsch.

**Ad Hoc Committees:**

**Top Ops:** No report.

**Old Business:** Nothing to report

**New Business:** Fall conference see attached report from David Lathrop. Conference topics and presenters are set, moderators are assigned. NWA will not reduce registration fee as we have agreed for the State of Nebraska employees. NWA's question, would the reduced registrations affect all organizations of the Fall Conference. Nebraska AWWA would be the only organization that would use the reduce registration fee for the State of Nebraska employees.

The agenda for the summer retreat is set. Agenda shall include, SOP reviews, Public Education, Membership, Financial Future, and Review of Contracts. Lunch will be provided by Jimmy John and a menu will be sent out. Please inform Doug on the sandwich you would like before the retreat. Rob Pierce will provide soda and drinks. Mary Poe will host an evening social. The location for the retreat, UNL Engineering Campus.

**Next Meeting:** The next board meeting is scheduled for September 12th, 2013 at 0930 hours to be held in Seward, Nebraska at Seward Civic Center.

**Adjournment:** Jim Shields motioned to adjourn, Rob Pierce second. Unanimous approval. Meeting adjourned at 1140 hours.

## **AWWA National Director's Report July 2013**

On June 8<sup>th</sup> and 9<sup>th</sup> I attend the two day business meeting of the Association that immediately preceded the ACE conference in Denver. The responsibility of National Director was still in the hands of Tony Bilek until the completion of the Conference, so Tony was in attendance as well. Before I share some of the highlights of the business meeting, it is totally appropriate to reaffirm the level of commitment and value our Section has received from Tony over the last five or so years. With true professionalism and a touch of mentorship sprinkled in, Tony has done an outstanding job and I greatly appreciate having had the opportunity to learn from him over the last six months or so. He is well known at the Association level and we would be remiss if we don't continue to ask for his assistance. So Tony.....doesn't go too far.

The single most significant take-away from the Board meeting was the update to the Association Strategic Plan. Many of the changes were subtle, generally staying with the four main Strategic Goals as they exist today. The most substantive change, and one that for me demonstrates the Association's vision, is that the Strategic Plan is now broader to be inclusive of all things water. Originally all references to drinking water were removed as it was felt that the Association already has name recognition and is branded for drinking water. After considerable debate drinking water was added back in two locations.

**NEBRASKA SECTION AMERICAN WATER WORKS ASSOCIATION  
2011 COMMITTEE REPORT**

**Committee:** Cross Connection Committee **Date:** July 8, 2013

**Chair:** Rich Koenig **Vice Chair:** Leroy Kramer

**Total Members:** 6 **Active Members:** 6

**Executive Board Liaison:** Chad Roberts

**List of Active Members:** Rich Koenig, Leroy Kramer, Chad Roberts, Rob Pierce, Terry Vail and Doug Meyer.

**When and where has the committee met in the past year (include conference calls):** E-mail was sent April 25, 2013 to the Committee to generate potential topics for the 4 - 1 day workshops co-sponsored with LNM

**Proposed changes in committee membership:** None

**Deliverables/Activities:** 4 – 1 day workshops co-sponsored with LNM and assist with the “Ultimate Backflow Challenge”

Assist with selection process for the following awards:

“Cross Connection Control Program of the Year”

“Cross Connection specialist of the Year”

**How might the Executive Board assist your Committee in accomplishing its work?** Working OK

**Plans/Projects for upcoming year:** 4 – 1 day workshops co-sponsored with LNM

Provide CCC Training at the Annual Conference with the “Backflow Challenge” and “Ultimate Backflow Challenge”

Committee Meeting – March 6, 2013

**Anticipated Budget Expenditures for 2013:** \$1500.00 - LofNM cost share (?)  
\$ 720.00 – Ultimate Backflow Challenge  
\$ 80.00 – Misc.

**Budget Request for 2013** (include a short justification) **\$2300.00**  
Help fund the “Ultimate Backflow Challenge” session and various other expenses as described above

**Other Items**

Provided input into the agenda for the 4 – 1 day workshops co-sponsored with LNM

## **PUBLICATIONS COMMITTEE REPORT**

July 8, 2013

Brian Gongol, chair - [brian@gongol.net](mailto:brian@gongol.net)

### **WISE WATER WORDS - PUBLICATION DETAILS**

Publication has been on "pause" while we complete the membership directory. Preliminary layout has begun. The good news is that once we finish the layout for the first edition, we can re-use that template for future editions. We are operating under the assumption that we will still be publishing three printed issues per year.

### **WISE WATER WORDS - EDITORIAL CALENDAR**

The editorial calendar for the year looks like this:

- Winter/Spring 2013 Wise Water Words: Editing content and laying out the publication now.
- Summer 2013 Wise Water Words: **Articles are needed ASAP.** Publication July or August 2013.
- Fall 2013 Wise Water Words: Articles due by October 1. Publication November 2013.

### **MEMBERSHIP DIRECTORY**

We are waiting on one last advertiser to submit their artwork. Once we receive that, we will be able to issue a PDF version of the directory immediately to the membership, with print publication to follow. Please note: It is my plan to issue two different versions of the directory. One will be complete with postal addresses, e-mail addresses, and telephone numbers; this "complete" version will be shared with members. Another version (without e-mail addresses or telephone numbers) will be posted to our website, in keeping with past practices. My intent is to make sure that members are rewarded for their paid membership and to discourage spammers from harvesting the e-mail addresses from our directory and using them to fill our inboxes with things we don't need.

### **WEBSITE**

There were about half a dozen website updates in May, with only a couple in June. Most of the updates that have been submitted have been job postings from neighboring states. Please remember that you can e-mail the entire board at once with a message to [board@awwaneb.org](mailto:board@awwaneb.org) and all of the committee chairs with a message to [committees@awwaneb.org](mailto:committees@awwaneb.org).

### **MULTIMEDIA**

Our YouTube channel has been viewed 3,803 times since its inception on September 7th, 2011.

- If you have ideas for videos or need assistance with anything that might help with our educational or public-informational outreach, please let me know.

### **E-MAIL DISTRIBUTION LIST**

The e-mail distribution list currently has 192 members, a slight decrease that appears to be the result of some job changes. The list was used three times in May and once in June.

□ If you have announcements worth sharing, please send them directly to [awwaneb@gongol.net](mailto:awwaneb@gongol.net).

That places it in the "waiting room", where I can approve it to go out to the entire list.



**NEBRASKA SECTION AMERICAN WATER WORKS ASSOCIATION  
2013 COMMITTEE REPORT**

**Committee:** Safety Awards \_\_\_\_\_ **Date:** 07/10/2013 \_\_\_\_\_

**Chair:** Milo Rust \_\_\_\_\_ **Vice Chair:** Rob Pierce \_\_\_\_\_

**Total Members:** 13 \_\_\_\_\_ **Active Members:** 13\_\_

**Executive Board Liaison:** \_\_\_\_\_

**List of Active Members:** Rodger Coffey, Pat Heath, Dale Kaliff, Steve Kelly, Anthony Martinez, Gerardo E Martinez, Pete Neddo, Doug Pollak, Eric Melcher, Rob Pierce, Jack Satur, Tom Menke.

**When and Where has the Committee met in the Past Year (include conference calls)?**  
N/A

**Proposed Changes in Committee Membership:**  
NONE

**Deliverables/Activities:**  
Mailed out all Safety Award forms, 5 have sent back response letters .

**How might the Executive Board assist your Committee in Accomplishing its Work?**  
Continue to assist committee as needed and encourage systems to participate.

**Plans/Projects for Upcoming Year:**  
Same as 2012.

**Budget Expenditures for 2012:**  
\$300

**Budget Request for 2013 (include a short justification):**

**Other Items:**

# Nebraska AWWA Section Water For People Committee

## Section Board Meeting Committee Report – July 2013

Here is a list of highlights/plans/requests for the Water for People Committee – Nebraska Section (submitted by Chris New):

- Spring Golf Outing
  - After a weather delay on May 3, the Water for People annual golf outing was held on May 24 at Woodland Hills in Eagle, Nebraska. Patrick Harlan of Miller Mechanical Specialties, was the event coordinator who led the committee in making calls to sponsors and golfers. In all, we had 20 sponsors and a record 77 golfers. Had it not been for the weather delay, we would have had 92 golfers! The event raised a record \$6,167, a 16% increase over last year's result and surpassing our goal of \$5,500. We owe a special thanks to our sponsors and golfers, some of whom donated their fees to this great cause.
  - Congratulations to the winner, Team MC2, Tony Bilek, Keith Kontor, Scot Aurit and Keith Alexander.
  - Major support came from HDR (three golf teams and a hole sponsorship) and Olsson Associates (two golf teams and a hole sponsorship).
  - Hole Sponsors:
    - Aqua Chem
    - Bert Guerney
    - Black & Veatch
    - CH2MHill
    - Concrete Industries
    - E&A Consulting Group, Inc.
    - Electric Pump
    - Engineering America, Inc.
    - Ericksen Construction
    - Hanson Pressure Pipe
    - HD Supply Waterworks
    - HDR
    - Layne Christensen
    - Mellen & Associates
    - Midland Scientific
    - Miller Mechanical Specialties
    - Olmstead & Perry
    - Olsson Associates
    - Terracon
    - Vessco
- Fall Trap Shoot
  - Trap Shoot is scheduled for October 4, 2013

- Insurance form has been filled out and submitted. We are waiting for a response.

## **Nebraska AWWA Section Young Professionals Committee**

### **Section Board Meeting Committee Report – July 2013**

Here is a list of highlights/plans/requests for the Young Professionals Committee – Nebraska Section (submitted by Craig Reinsch):

- Report on Events/Activities since the last Board meeting:
  - A conference call committee meeting was held on July 8<sup>th</sup>, with 4 committee members in attendance. The next meeting will be held the first part of September. The goal is to hold meetings quarterly.
  
- Upcoming Events/Activities:
  - Summer and fall plant tours have been discussed. More information will be forthcoming. It appears that there will be 2 tours in the fall (September and October), but this will be confirmed.
  - We are also looking at continuing to support the poker tournament at the Fall Conference, in conjunction with the NWEA YP committee. The logistics have been arranged.
  
- Other Items:
  - None at this time.

Committee Members: Rory Sudbeck, Brittany Travers, Justin Stine, Craig Reinsch, Andrew Synhorst, Billy Kaufold, Jeff Hubby, Teresa Konda, Xu Li, David Stewart, Jake Miriovsky

## **NE AWWA**

### **Treasurers Report & Budget Report – July 11, 2013**

#### **Treasurers Report**

##### **Account Summary as of 7/08/13:**

- Checking Account	\$35,750.00
- Savings Account	\$5,385.70
- Pipe Workshop	\$2,711.86
Subtotal	<b>\$43,847.56</b>
- CD's Total	\$65,129.97
- Total of all Accounts	<b>\$108,977.53</b>

##### **Taxes:**

Information has been submitted to Mecik & Crouch and they are in the process of preparing the 2012 taxes. A draft of the income tax return will be ready this week for review.

##### **Audit:**

Information has been submitted to Mecik & Crouch and they are in the process of performing the Audit. A draft will be ready this week for review.

#### **Budget Report**

##### **2013 Budget**

The current 2013 Budget is attached.

Bookstore Allotment: To my knowledge, \$205.50 has been spent of the \$600 allotment.

##### **Submitted By:**

Ben Day, Treasurer

NEBRASKA SECTION AWWA BUDGET 2013				
	2013 Actual	Yr End Est	2013 Budget	
<b>INCOME</b>				
Section Allotment	11811	11841	12153	
Association Allotment	3189	3189	2847	
Multi-section Allotment	476.85	650	650	
Annual Fall Conference	0	60000	60000	Assumes \$13,000 over expenses - Confirm with lead for 2012 - AWWA Lead 2013, 2015, 2018
Annual Fall Conference - Donation from Chamber	0	1000	1000	
Interest on Accounts	265.99	532	900	
Advertising Income	300	7000	7000	2013 Wise Water Words
<b>Water for People</b>				
Raffle - Fall Conference	0	2300	2300	Revenue Neutral
Golf Event	11605	10000	10000	Revenue Neutral
Trap Event	0	2100	2100	Revenue Neutral
Safety Committee	0	1300	1300	2 wrkshops
Special Project Funding	0	0	0	
WARN	0	0	0	
Small Systems	0	250	250	
<b>Education Committee</b>				
Pipe Workshop (Biannual '10, '12, '14)	0	0	0	Revenue Neutral; Asset management workshop in 2012
Preconference (Biannual '11, '13, '15)	0	1800	1800	Revenue Neutral
SRF	?	?	?	Status?
YP Poker Tournament	0	1150	1150	Revenue Neutral
Miscellaneous	0	0	0	
<b>TOTAL INCOME</b>	<b>27647.84</b>	<b>103112</b>	<b>103450</b>	
<b>EXPENSES</b>				
Safety Committee	1500	1500	1600	2 workshops & handouts; application mailing & congrats \$200
Cross Connection Workshop	0	2300	2300	(Ultimate backflow challenge \$720, \$80 misc., \$1500 for LoNM contract)
<b>Education</b>				
Education Committee	0	600	600	
LONM/NSAWWA Seminars	5000	5000	5000	
Pipe Workshop ('10, '12, '14)	0	0	0	Revenue neutral; Asset m'gt workshop in 2012
Preconference ('11, '13, '15)	0	1800	1800	Revenue neutral based upon 2011 budget. 2013 budget request of \$1,000
Public Info Comm.	0	500	500	Budget Request
Small Systems Committee	0	500	500	No Expesnse in 2012
Director's Spouse or incomming (Meeting Expense)	838.4	838.4	850	\$510 for spouse spent in 2012, \$840 for incomming director in 2013
<b>Publications</b>				
Wise Water Words	0	11000	11000	
Membership Directory ('12, '14, '16)	0	0	0	
Advertising	0	0	0	
Student Activity	0	300	300	\$72 was spent in 2011 on membership cost defray; (\$100 van for annual conf, \$100 mtgs at UNL, \$100 membership cost defray)

Membership	0	300	300	\$277.54 was spent in 2011 on mailings; (\$455 was spent in 2011 for gold NSAWWA lapel pins) Committee request for 2013 - \$300
Awards (non-safety or water contest)	0	900	900	370 WISA & Meritorious Operator award forms mail out, 33 Fuller Award Plaque, 27 Fuller Award Pin, 70 Best in Show MAC, 108 AWWA Section Chair Plaque & Pin, 124 Six plaques, more awards expected in 2012; Mari Matulka had awards left over from 2010; \$100 Safety Awards
Water Research Foundation (WRF)	0	1000	1000	Send check at treasurer's convenience to: Ms Kay Priebe, Water Research Foundation, 6666 W Quincy Ave, Denver, CO 80235
<b>Regional Officer's Meeting/Officer Training</b>				
Summer Leadership Workshop	0	1500	1500	
Membership Summit	0	750	750	
WFP Workshop	0	1000	1000	Budget Request Chris New
Regional Officer Meetings	1500	1500	3000	\$1,500 approved from this budget for Mary Poe to attend ACE 2013
Nebraska Hosting RSMO in 2016	0	0	0	
Annual Meeting at Fall Conference	0	850	850	
Annual Fall Conference Shared Expenses ('13, '15, '18, .	0	47000	47000	Cost center when NSAWWA is lead organization at annual conf
Annual Fall Conference Distribution of Chamber Donatio	550	600	600	Disbursement to other organizations for Kearney Chamber donation
<b>Water for People - Event Expenses</b>				
Raffle - Fall Conference	0	800	800	Revenue neutral
Golf Event	5651.14	5651.14	5500	Revenue neutral
Trap Event	0	300	300	Revenue neutral
<b>Water for People - Donation WFP</b>				
Raffle - Fall Conference	0	1500	1500	Revenue neutral
Golf Event	0	4500	4500	Revenue neutral
Trap Event	0	1800	1800	Revenue neutral
MAC Activities	0	200	200	\$200 for Annual conference MAC Lottery
<b>Scholarships</b>				
Abel Wolman	0	1000	1000	Director gives check during Winter Mtg or ACE or just mail in; AWWA Executive Director, AWWA, 6666 W Quincy Ave, Denver, CO 80235
Stockholm Water Prize	0	500	500	
Meter Madness	0	1000	1000	
Top Ops	3000	3300	3300	2 to 3 people; \$3000/# of people up to expenses; \$255 Top Ops Cash prizes an annualc conference. Where does meter madness fit in???
Poster Board Competition	0	1000	1000	1 person (registration is free)
Conference	0 ?		0	?????
Leisen	0	3000	3000	
SRF	0	0	0	
<b>Young Professionals</b>				
YP Activities Expenses	0	500	500	300 to 500 for group activities
YP Charity Event Expenses	0	700	700	YP Poker tournament; revenue neutral
YP Charity Donations	0	450	450	Engineers without borders donation; revenue neutral
Water Utility Council	980	980	800	Registration at ACE & travel expenses, \$780 spent in 2012
Nitrate Ad Hoc Committee	0	250	250	
WARN	300	750	750	WARN newsletter as per Rick Melcher 11/30 Request
Washington Fly-In	2076.67	2076.67	2200	\$2131 spent in 2012

<b>Business</b>				
Conference Calls	97.95	250	250	\$177 was spent in 2011
Web Site Hosting ('12, '14, '16)	0	0	0	For two year renewal
Web Site Registration	0	0	0	Renews in 7/30/16
PO Box	54	55	55	\$44 in 2011
Bonds for treasurers (2)	100	125	125	\$100 was spent in 2011
Retreat (Annual)	0	175	175	\$151.61 spent in 2012
Tax Prep (Annual)	0	575	575	
Secretary of State ('11, '13, '15, etc)	30	25	25	
Audit ('10, '13, '16, etc)	0	2750	2750	In 2010, \$2500 was spent
Miscellaneous (pens, postage, envelopes)	0	150	150	
<b>TOTAL EXPENSE</b>	<b>\$ 21,678.16</b>	<b>\$ 114,101.21</b>	<b>\$ 115,505.00</b>	
<b>NET INCOME</b>	<b>\$ 5,969.68</b>	<b>\$ (10,989.21)</b>	<b>\$ (12,055.00)</b>	
				All accounts accurate as of 7/08/13
Preconference Savings Acct **	0			XXXXXX9140
Pipe Workshop Savings Acct*	2711.86			XXXXXX6735
Savings Acct Balance	5385.7			XXXXXX8714
Checking Acct Balance	35750			XXXXXX9562
* transferred from checking to savings	1121.86			9.11.12
** transferred from Preconf Savings to Checking	3558.44			12.27.12 sent check to NRWA in the amount of \$3,285.16 for disburseme
CD Reserves			Interest Rate	
082612 CD	11912.84		1.40%	TIME ACCOUNT XXXXXX1283
032613 CD	11932.37		1.90%	TIME ACCOUNT XXXXXX1300
080814 CD	8142.38		1.64%	TIME ACCOUNT XXXXXX5435
040815 CD	8142.38		1.04%	TIME ACCOUNT XXXXXX5443
<b>Total</b>	<b>40129.97</b>			
Reserve Goal \$40,000				
			Interest Rate	