

Draft Meeting Minutes July 12, 2012
Nebraska Section American Water Works Association

As Board Chair Rob Pierce was not physically present and used the call-in feature, Eric Lee, Chair-elect, called the meeting to order @ 0935 hours. The meeting was held at the Lincoln Water System offices in Lincoln, Nebraska.

Board Members, Committee Chairs and Visitors present:

Board Chair: Rob Pierce - via call-in

Director: Tony Bilek

Chair Elect: Eric Lee

Vice Chair: David Lathrop

Secretary: Doug Woodbeck

Treasurer: Ben Day

Trustee: Milo Rust - via call-in

Trustee: Chad Roberts - via call-in

Trustee: Eric "Rick" Melcher

Trustee: Mary Poe

Past Chair: Teresa Konda - Absent

Committee Chairs: John Keith, Rich Koenig

Call-in participants: Rich Koenig, Mike Wentink, Brian Gongol, Marc Rosso

Other attendees: None

The **May 4, 2012 Draft Meeting Minutes** were reviewed. Mary Poe indicated a clarification was needed to the minutes regarding Drinking Water Week, specifically that the proclamation is normally provided to the Governor by the Department of Health and that it was not provided within the window necessary to have him sign it this year. This clarification will be added to the May 4, 2012 minutes. Tony Bilek motioned to approve the minutes as amended, second by Ben Day. Unanimous approval.

Treasurers Report: See attached report from Ben Day. There has been minimal financial activity over the last few months. Approximately \$1,000.00 will be realized from the Asset Management workshop, which will be put into the Pipe Workshop account. There are several Asset Management attendees that have not paid for their attendance yet. We likely won't get anything from them, but should remember their names for any future workshops. A request has been made to pre-pay for attendance at ACE for Top-Ops competitors. Discussion was had and the general consensus is that no reimbursement for expense should be provided until after the event has been attended and receipts can be submitted to show actual costs. David Lathrop will prepare a policy for the boards consideration regarding payment of expenses for members. The policy will be brought up at the retreat in August. Eric Lee motioned to approve the Treasurer's Report. Tony Bilek seconded the motion. Unanimous approval.

Director's Report: See attached. Fremont won the Best Tasting Water contest held at ACE this year. A new Standard is being developed for UV Disinfection of Drinking Water. There is only one candidate vying for the position of AWWA President. The IDA publication is being cut

because there is little if any direct benefit to the general membership of AWWA. Membership numbers are flat. We should be happy they are not declining given the economic climate. About five to six years ago, membership was at 60,000. Currently it is about 54,000. It is thought this slight decline is because of the populace getting older and possibly some changes to the Life Membership benefits. Life Members now have to pay \$80 to \$85 per year where previously there was no annual fee. Good topics were presented at ACE by quality speakers. Overall, ACE was a success with approximately 9,000 persons in attendance. The Nebraska Top Ops team placed (tied) for 13th place out of 17 teams. Several WRF award plaques have been received and the Section should think about how to utilize them. National AWWA is working on a new website and it should be up and running about December. Hopefully, it will be more user friendly. Doug Woodbeck motioned to approve the Director's Report. Rob Pierce seconded the motion. Passed with unanimous approval.

Committee Reports:

Archive & History: No report.

Audit: No report.

Awards: No report.

Budget: See attached and narrative of Treasurer's Report. A check was written to WFP for \$5,369.32. David Lathrop made a motion to provide \$1,000.00 each in funding for Meter Madness winners to travel to ACE next year. Meter Madness will be a new contest run during the Fall Conference this year. Tony Bilek seconded the motion. Unanimous approval. Last years Income Tax filing fee needs to be reconciled. The Section should pay for the new incoming Director's travel fees for the Winter Meeting, even though s/he will not officially take over that responsibility until ACE next year.

Cross-Connection Control: See attached.

Education: See attached. John suggested that we could use some of our funds gleaned from the Asset Management workshop to help offset speakers expenses for the Fall Conference.

Fall Conference: There will be a Joint Conference meeting on July 17, 2012 at 0930 at the offices of HDR in Omaha. The final draft agenda is due to Kathleen on the 17th. Christian New suggested that we have a noon/luncheon speaker at the conference. Normally, the visiting dignitary does this, but we could also include another speaker as the dignitary usually only speaks for 15 or 20 minutes, assuming enough time is available. It was suggested that a WFP speaker could follow the dignitary speaker during lunch. Volunteers are needed to fill Moderator spots, several persons gave their names to fill these vacancies. A few more speakers are needed to complete the agenda. NSAWWA will have two comped rooms, one for use by the visiting dignitary and one by the Fall Conference Committee Chair (Eric Lee). Refreshments will be expected in Eric's room (:=). A large Ballroom will be used for the opening session, luncheon and banquet. Rooms

are needed for the Past Chairs and Operators breakfasts. The Operators breakfast needs to be policed better to ensure only those who have paid for it get the benefit of it. In the past, many more breakfasts have been eaten than what were paid for. The hotel counts plates to determine how many were fed. We should take tickets at the door to keep an accurate account. If they don't have a ticket, they don't eat. We need to make sure the list of Board Members and Committee Chairs is accurate for bulletin printing.

Fuller Award: An award will be given.

MAC: See attached.

Membership: No report.

Nominations: See attached.

Public Information: This group is working on presentations for the Fall Conference. People are needed for the Water Tasting panel at the conference.

Publications: See attached. We need to start soliciting for advertising for our Directory and Wise Water Words. Our advertising fees may be too high. Lower fees may help get more advertisers. Mary Poe and Tom Menke will work on this effort. Brian Gongol provided narratives and suggestions for the Directory and WWW advertising campaign.

Safety: See attached.

Scholarship: No report.

Small Systems: This group is still working on workshop locations and agendas; to be completed by the end of the year.

Student Activities: No report.

Water For People: See attached.

Water Utility Council: See attached.

Young Professionals: See attached.

Ad Hoc Committees:

Nitrate: See attached.

Top Ops: No report.

SOP's: No report.

ACE: See comments in Director's Report.

Summer Workshop: The Summer Workshop will be held at the Holiday Inn Lakewood, 7390 W. Hampden Avenue, Lakewood, CO 80227, on July 25-27, 2012. Doug Woodbeck expressed interest in attending the workshop but no one else did. Doug was unable to attend due to work obligations.

Section Retreat: The retreat will be held on August 17, 2012 from 0930 until 1530 hours at the Lower Platte South NRD Offices located at 3125 Portia Street in Lincoln, Nebraska. We'll invite NeRWA, the Groundwater Guardians and NRD's to discuss the various related activities of each organization. Mission statement goals and objectives will be discussed to ascertain how we can all work together toward a common goal of protecting water quality and helping public water systems. David Lathrop explained that an organization called Aqua ? is installing moisture sensors (monitoring stations) in irrigated fields to help farmers and ag producers reduce water consumption while at the same time increasing crop yields. There are several fields in the Seward region where these systems are in use. The installation cost is about \$1,500.00 per field and each station can control irrigation requirements in as small as two degree segments. The maximum size of field is approximately 130 acres. David will try to get a company representative (Aqua) to speak at the retreat. Brian Gongol will give a presentation on our revised/updated web site regarding its navigation, uses and available information. On-line registrations for workshops and the Fall Conference will be discussed at the retreat. SOP's will be discussed. Some new SOP's are needed and some existing may need to be updated. The travel reimbursement policy will be discussed. Committee titles, functions and responsibilities will be discussed and may need to be updated. Membership activities and retention will be discussed. From the Small Systems committee, ideas will be discussed on how efforts can be made to assist systems in purchasing products (buying in bulk or quantity with other systems). An example is possibly combining orders with larger systems orders (ex. ordering hydrants or meters with the City of Lincoln, etc.).

Old Business: None.

New Business: Sharon Phillips is retiring from National AWWA. Solicitations have been made to present Sharon and her husband a retirement gift from AWWA. Rick Melcher motioned to provide \$25.00 to National for this effort. Eric Lee seconded the motion. Unanimous approval.

Next Meeting: The next board meeting is scheduled for September 13, 2012 at 0930 hours to be held in a location to be determined, Nebraska at .

Adjournment: Doug Woodbeck motioned to adjourn, David Lathrop second. Unanimous approval. Meeting adjourned at 1205 hours.

NE AWWA

Treasurers Report & Budget Report - July 12, 2012

Treasurers Report

Account Summary:

-	Checking Account	\$31,536.52
-	Savings Account	\$4,673.31
-	Pipe Workshop	\$1,587.95
-	Pre Conference	\$3,556.95
	Subtotal	\$41,354.73
-	CD's Total	\$65,129.97
-	Total of all Accounts	\$106,484.70

Other:

Asset Management Workshop – Net Funds of \$1,121.86, will be transferred into the Pipe Workshop Savings Account

Received one more check for booth from 2011 Fall Conference, check has been deposited and disbursements will be made to other organizations.

Received invoice from NE League of Municipalities for 2011 Backflow Training and Water Training, \$1,500 and \$5,000 respectively. Will cut checks to LONM.

Budget Report

Refer to budget summary.

I looked into past revenue and expenses for Wise Water Words and the Directory. I sent the information to Brian Gongol who also researched these items. From past records in 2009 it appears that advertising income was \$12,575 while publication expenses were \$14,077.73. If we do a good job in soliciting advertisements, the cost of these publications will not be a big burden on the Section. Once we discuss potential costs and revenues for these publications, the budget will be update accordingly.

Submitted By:

Ben Day, Treasurer

NEBRASKA SECTION AWWA BUDGET 2012				
	2012 Actual	Yr End Est	2012 Budget	
INCOME				
Section Allotment	10817	12153	12153	
Association Allotment	4183	2847	2847	
Multi-section Allotment	336.6	650	650	
Annual Fall Conference	450	13000	13000	
Interest on Accounts	180.16	900	900	
Advertising Income	0	0	0	No advertizing income 2012 (unless directory has advertizers)
Water for People				
Raffle - Fall Conference	0	2300	2300	Revenue Neutral
Golf Event	9615	9615	10000	Revenue Neutral
Trap Event	0	2100	2100	Revenue Neutral
Safety Committee	0	1300	1300	2 wrkshops
Special Project Funding	0	0	0	
WARN	0	0	0	
Small Systems	0	250	250	
Education Committee				
Pipe Workshop (Biannual '10, '12, '14)	7305	5000	5000	Revenue Neutral; Asset management workshop in 2012
Preconference (Biannual '11, '13, '15)	0	0	0	Revenue Neutral
SRF	0	0	0	Status?
YP Poker Tournament	0	1150	1150	Revenue Neutral
Miscellaneous	12	0	0	
TOTAL INCOME	32898.76	51265	51650	
EXPENSES				
Safety Committee	60.53	1525	1525	2 workshops & handouts; \$100 Safety Awards, application mailing & congrats \$200
Cross Connection Workshop	0	2470	2470	(Ultimate backflow challenge \$770 plus \$200 for qualifying round, \$1500 or \$1000 for LoNM contract)
Education				
Education Committee	0	750	750	
LONM/NSAWWA Seminars	0	5000	5000	
Pipe Workshop ('10, '12, '14)	6172.98	5000	5000	Revenue neutral; Asset m'gt workshop in 2012
Preconference ('11, '13, '15)	0	0	0	Revenue neutral
Public Info Comm.	0	750	750	\$445.86 was spent in 2011
Small Systems Committee	0	1000	1000	
Director's Spouse (Meeting Expense)	508.6	475	475	As per Tony Bilek 12/1/11; \$274.3 in 2011
Publications				
Wise Water Words	0	0	0	No expenses 2011
Membership Directory ('12, '14, '16)	0	8000	8000	
Advertising	0	0	0	
Student Activity	74.41	300	300	\$72 was spent in 2011 on membership cost defray; (\$100 van for annual conf, \$100 mtgs at UNL, \$100 membership cost defray)
Membership	0	750	750	\$277.54 was spent in 2011 on mailings; (\$455 was spent in 2011 for gold NSAWWA lapel pins)
Awards (non-safety or water contest)	0	1000	1000	370 WISA & Meritorious Operator award forms mail out, 33 Fuller Award Plaque, 27 Fuller Award Pin, 70 Best in Show MAC, 108 AWWA Section Chair Plaque & Pin, 124 Six plaques, more awards expected in 2012; Mari Matulka had awards left over from 2010
Water Research Foundation (WRF)	0	1000	1000	Send check at treasurer's convenience to: Ms Kay Priebe, Water Research Foundation, 6666 W Quincy Ave, Denver, CO 80235
Regional Officer's Meeting/Officer Training				
Summer Leadership Workshop	0	1500	1500	
Membership Summit	0	750	750	
WFP Workshop	0	750	750	
Regional Officer Meetings	897.25	1500	1500	
Nebraska Hosting RMSO in 2016	0	0	0	
Annual Meeting at Fall Conference	0	850	850	
Annual Fall Conference Shared Expenses ('11,	0	0	0	Cost center when NSAWWA is lead organization at annual conf
Water for People - Event Expenses				
Raffle - Fall Conference	0	800	800	Revenue neutral
Golf Event	4245.68	4245.68	5500	Revenue neutral
Trap Event	0	300	300	Revenue neutral
Water for People - Donation WFP				
Raffle - Fall Conference	0	1500	1500	Revenue neutral
Golf Event	5369.32	5369.32	4000	Revenue neutral
Trap Event	0	1800	1800	Revenue neutral
MAC Activities	0	200	200	\$200 for Annual conference MAC Lottery
Scholarships				
Abel Wolman	0	1000	1000	Director gives check during Winter Mtg or ACE or just mail in; AWWA Executive Director, AWWA, 6666 W Quincy Ave, Denver, CO 80235
Stockholm Water Prize	0	500	500	
Top Ops	2000	3255	3255	2 to 3 people; \$3000/# of people up to expenses; \$255 Top Ops Cash prizes an annualc conference
Poster Board Competition	0	1000	1000	1 person (registration is free)
Conference	0?		1000	

Leisen	0	3000	3000	
SRF	0	0	0	
Young Professionals				
YP Activities Expenses	0	500	500	300 to 500 for group activities
YP Charity Event Expenses	0	700	700	YP Poker tournament; revenue neutral
YP Charity Donations	0	450	450	Engineers without borders donation; revenue neutral
Water Utility Council	780	780	750	Registration at ACE & travel expenses
Nitrate Ad Hoc Committee	0	250	250	
WARN	581.37	750	750	WARN newsletter as per Rick Melcher 11/30 Request
Washington Fly-In	2131.89	2000	2000	
Business				
Conference Calls	106.12	250	250	\$177 was spent in 2011
Web Site Hosting ('12, '14, '16)	0	250	250	For two year renewal
Web Site Registration	0	0	0	Renews in 7/30/16
PO Box	48.45	55	55	\$44 in 2011
Bonds for treasurers (2)	112	125	125	\$100 was spent in 2011
Retreat (Annual)	0	250	250	In 2011, \$118.34 was spent for lunches & donuts & pop for 11 people
Tax Prep (Annual)	0	575	575	\$545 was spent in 2011
Secretary of State ('11, '13, '15, etc)	0	0	0	\$23 was spent in 2011
Audit ('10, '13, '16, etc)	0	0	0	In 2010, \$2500 was spent
Miscellaneous (pens, postage, envelopes)	109	250	250	Budget an additional \$250 on more NSAWWA envelopes in 2013;
TOTAL EXPENSE	\$ 23,197.60	\$ 63,525.00	\$ 64,380.00	
NET INCOME	\$ 9,701.16	\$ (12,260.00)	\$ (12,730.00)	
				All accounts accurate as of 7/06/12
Preconference Savings Acct	3556.95			XXXXX9140
Pipe Workshop Savings Acct	1587.95			XXXXX6735
Savings Acct Balance	4673.31			XXXXX8714
Checking Acct Balance	31536.52			XXXXX9562
CD Reserves			Interest Rate	
082612 CD	11912.84		1.40%	TIME ACCOUNT XXXXXX1283
032613 CD	11932.37		1.90%	TIME ACCOUNT XXXXXX1300
080814 CD	8142.38		1.64%	TIME ACCOUNT XXXXXX5435
040815 CD	8142.38		1.04%	TIME ACCOUNT XXXXXX5443
Total	40129.97			
Reserve Goal \$40,000				
			Interest Rate	
032912 Leisen Scholarship CD	8333.00		0.90%	TIME ACCOUNT XXXXXX5690
112912 Leisen Scholarship CD	8334.00		1.88%	TIME ACCOUNT XXXXXX5674
092916 Leisen Scholarship CD	8333.00		0.90%	TIME ACCOUNT XXXXXX5682
Total	25000.00			
Book Allotment Budget / Income	600.00			
Book Allotment Expenses	106484.70			

July 10, 2012

To: Nebraska Section AWWA Board

Subject: July 2012 Directors Report

Greetings everyone.

This report focuses mainly on the events and activities that took place at the AWWA-ACE in Dallas June 9-14. As most everyone should know by now, Fremont Utilities was selected as the "Best Tasting Water" in the nation. Twenty-three entries from across the country submitted water samples. Congratulations goes out to Larry and the crew in Fremont.

On Saturday the Board Special Session (BSS) was held. The BSS provides the Board updates on Association activities and allows the Board to openly discuss th action items that are voted on at the Board of Directors (BOD) meeting on Sunday. Items covered include:

Treasurers Report
Executive Directors Report
Executive Session
Closing Comments

The Sunday BOD meeting began with the President –Elect presentation. John Donahue of the Illinois Section and former AWWA Vice President is the only candidate for President-Elect this year. Typically, three or four candidates give speeches and run campaigns until the election at the Winter Board meeting. John will be a strong leader for AWWA in the upcoming years.

The consent agenda was approved that included two policy statements. The first is about Water Quality Control in the Distribution System. It frames the need for utilities to properly plan, design, operate and maintain high water quality for the point water enters the distribution system to the point where the suppliers responsibility ends. The second policy statement is about Recreational Use of Domestic Wtaer Supply Reservoirs. This policy statement says that the source water should be protected for the benefit of the public and when recreation is allowed. The statement stresses the need for management plans when recreation is allowed and broadens the definitions of polluting activities including invasive species.

Section Bylaws and assessments were approved.

Nine Standards were submitted for approval. Eight revisions and one, UV Disinfection Systems, is new.

The IDA (International Desalination Association) Journal publishing contract term ends December 2012. Last year AWWA agreed to extend the contract with a \$25,000 contribution from IDA. Despite the contribution the journal continues to be subsidized by AWWA members and doesn't appear to provide value for the full membership. Therefore the IDA Journal program will be terminated.

AWWA's Section Newsletter Publishing Agreement will be sunsetted effective December 31, 2012.

The 2014 Winter Board Meeting site of Sante Fe, NM. was approved.

The Treasurers Report was approved.

The full list of Consent agenda items and BOD meeting minutes are attached.

The Opening General Session on Monday began with introductions from Executive Director David LeFrance and nice commentary on teamwork. He was wearing an Emmitt Smith jersey....David reminded everyone that Emmitt would be the Tuesday luncheon speaker. Steve Roberts (ABC's Cokie Roberts' husband was the Opening Session keynote speaker. Steve mixed politics, news reporting and water issues in an interesting and entertaining manner.

Tuesdays highlight was the Water Tasting competition, as mentioned earlier. The Nebraska Top Ops team placed a respective 13th.

Wednesday morning I was honored to accept the 2011 Nebraska Section Fuller Award on behalf of Dennis Watts of Norfolk. Wednesday evening, Iowa Section and 2011 President, Jerry Stevens passed the presidential gavel to Charlie Anderson of the Texas Section. The president's reception followed and I think I remember having a good time. I hope I'm wrong but there may be photos.

The "official" attendee numbers have not been released but estimates are that close to 10,000 attendees were present at the AWWA-ACE this year.



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9. Approved the following specific policy directions:
 - i. Partnership for Safe Water: AWWA and the Partnership complete the ongoing process to formalize the hosting agreement between AWWA and the Partnership by August, 2012.
 - ii. QualServe and Benchmarking:
 1. Prioritize and focus on Benchmarking.
 2. Investigate a subscription based model for Benchmarking to be reported back as part of the

HIGHLIGHTS
BOARD OF DIRECTORS MEETING
June 10, 2012 – Dallas, Texas

ACTION ITEMS

1. Approved minutes from January 22, 2012 meeting
2. Approved the following Consent Agenda items:
 - a. Approved the following Policy Statements:
 - i. Water Quality Control in Distribution Systems
 - ii. Recreational Use of Domestic Water Supply Reservoirs
 - b. Approved the following Section Bylaws:
 - i. British Columbia
 - ii. Chesapeake
 - iii. Missouri
 - iv. New England
 - c. Approved the following Section assessments:
 - i. North Carolina
3. Approved the implementation of the International Inclusion Policy.
 - a. Approved the following Standards:
 - i. B101 Precoat Filter Media
 - ii. C111/A21.11 Rubber-Gasket Joints for Ductile-Iron Pressure Pipe and Fittings
 - iii. C200 Steel Water Pipe—6 In. (150 mm) and Larger
 - iv. C208 Dimensions for Fabricated Steel Water Pipe Fittings
 - v. C221 Fabricated Steel Mechanical Slip-Type Expansion Joints
 - vi. C530 Pilot-Operated Control Valves
 - vii. C704 Propeller-Type Meters for Waterworks Applications
 - viii. C800 Underground Service Line Valves and Fittings
 - ix. F110 Ultraviolet Disinfection Systems for Drinking Water (First Edition)
 - b. Approved the sunsetting of the IDA Journal Publishing Agreement, effective with the last issue of 2012.
 - c. Approved the sunsetting of AWWA's Section Newsletter Publishing Agreement effective December 31, 2012.
 - d. Approved Santa Fe, New Mexico at the site of the 2015 winter meeting site.
4. Approved the revised set of AWWA bylaws, and directed the Ad Hoc Committee on Bylaws and Governing Documents Rewrite project and staff to continue developing the Board Policy Manual.
5. Approved the proposed approach to sunset the Customer Service and IMTech Conferences and to repackage the delivery of the knowledge content and other benefits for AWWA members.
6. Approved the planning of the 2012 DSS and Water Security Conferences to proceed, contingent on 2012 performances based on exceeding the 2011 key financial metrics.
7. Directed the Technical & Educational Council, the Manufacturers & Associates Council, and staff to develop a coordinate approach to the 2013 event.
8. Directed the Technical & Educational Council to return to the Board of Directors in late 2013 with a long-term approach.

NEBRASKA SECTION AMERICAN WATER WORKS ASSOCIATION
2011 COMMITTEE REPORT

Committee: Cross Connection Committee

Date: March 15, 2012

Chair: Rich Koenig

Vice Chair: Leroy Kramer

Total Members: 6 Active Members: 6

Executive Board Liaison: Chad Roberts

List of Active Members: Rich Koenig, Leroy Kramer, Chad Roberts, Rob Pierce , Terry Vail and Doug Meyer.

When and where has the committee met in the past year (include conference calls): March 7, 2012

Proposed changes in committee membership:

Deliverables/Activities: 4 – 1 day workshops co-sponsored with LNM and assist with the “Ultimate Backflow Challenge” – Agenda has been developed with speakers to be confirmed by July 31, 2012

Develop criteria for two awards in conjunction with the Awards Committee

“Cross Connection Control Program of the Year” - Completed

“Cross Connection specialist of the Year” - Completed

How might the Executive Board assist your Committee in accomplishing its work? Working OK

Plans/Projects for upcoming year: 4 – 1 day workshops co-sponsored with LNM and assist with the “Ultimate Backflow Challenge”

Develop criteria for the awards mentioned above - Completed

Anticipated Budget Expenditures for 2010: \$1000.00 - LofNM cost share (?)
\$ 770.00 – Ultimate Backflow Challenge
\$ 230.00 – Misc.

Budget Request for 2012 (include a short justification) \$2000.00

Help fund the “Ultimate Backflow Challenge” session and various other expenses as described above

Other Items

To: NSAWWA Board
From: John Keith, Chair
Education Committee
Date: July 11, 2012

Education Committee Report

Committee Members

John Keith, Chair	Nick McElvain	Brian Gongol
Rob Pierce	Steve Kelley	Mike Wentink

Happenings

1. Asset Management Workshop is done. Final budget indicates approximately +\$1132 to the savings account.
2. Rob indicates there have been 15 training events including 281 operators so far this year. There were a total of 332 attendees if speakers, field representatives and officials (ie mayors).
3. Four (4) more training sessions are scheduled this year.

July 12, McCook
December 4 Falls City
December 5 Nebraska City
December 6 Lincoln

July 12, 2012 Bd. Mtg. Report - MAC
Doug,

July 2012 MAC Report

Exhibitor invitations, Contracts and Sponsorship forms have been posted and mailed.

Exhibitor fees have been increased from \$450.00 to \$525.00 per 8'x10' booth. We are also offering larger booths (double-wide) 8'x20' for \$1000.00.

The Exhibit Hall will be in the Crystal Ballroom. Exhibitor booth layout, refreshment break stations and an area for activated within the exhibit hall have all been finalized.

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**NE AWWA
Nitrate/Source Water Protection Ad Hoc Committee**

July 12, 2012

Activities:

- I sent out a draft for the white paper or article that the Committee plans to produce, see future action listed below. Have requested assistance from volunteers to help collect data and author sections of the article.

Future Actions:

- Attend NE Wellhead Protection Network meeting.
- Evaluate the trajectory of impacts of nitrates in groundwater in Nebraska. Work with NDHHS, UNL, and others to evaluate the following:
 - Trends of nitrate concentrations
 - Impacts of nitrates— how many utilities are impacted by the 10 ppm limit on nitrates and how many would be impacted if it were reduced to 5 ppm. Attempt to summarize the costs associated with nitrates to the existing utilities impacted and the potential costs if the MCL is reduced.
 - Prepare a white paper, with input from various groups, to summarize the findings.

Submitted By:

Ben Day, Committee Chair

Chairperson

Rob Pierce • 402-476-2829

Chair-Elect

Eric Lee • 402-944-3306

Vice-Chair

David Lathrop • 402-641-4760

Secretary

Doug Woodbeck • 402-471-0521

Treasurer

Ben Day • 402-458-5693

Director

Tony Bilek • 402-333-9660

Past Chair

Teresa Konda • 402-926-7063

Trustees

Eric Melcher • 402-694-6992

Mary Poe • 402-471-1003

Chad Roberts • 402-844-2210

Milo Rust • 308-432-0506

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Archives & History

Kevin Tobin • 402-504-7560

Audit

Rob Pierce • 402-476-2829

Awards

Dennis Watts • 402-844-2210

Budget

David Lathrop • 402-641-4760

Cross Connections

Rich Koenig • 402-370-3114

Education

John Keith • 402-944-3306

Fall Conference

Eric Lee • 402-944-3306

Fuller Award

Tony Bilek • 402-333-9660

Manufacturers/Associates Council

Tony Bilek • 402-333-9660

Membership

Rich Robinson • 402-255-3840

Membership Survey

Mike Wentink • 308-535-8135

Nitrates/Source Protection

Ben Day • 402-458-5693

Nominations

Teresa Konda • 402-926-7063

Publications

Brian Gongol • 515-223-4144

Public Information

Mary Poe • 402-471-1003

Research and Student Activities

Dr. Xu Li • 402-472-6042

Safety

Milo Rust • 308-432-0506

Scholarship

Jon Zellars • 402-504-7913

Small Systems

Eric Melcher • 402-694-6992

Water for People

Christian New • 402-330-2202

Water Utility Council

Jerry Obrist • 402-441-7571

Young Professionals

Justin Stine • 402-435-3080

Craig Reinsch • 402-458-5671



Nebraska Section American Water Works Association

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To NSAWWA Members and Board of Directors:

On June 18, 2012, a conference call was held by the Nebraska Section AWWA Nominating Committee (Teresa Konda, Tony Bilek and Doug Woodbeck) to determine nominees for the various seats that need to be filled for the upcoming year, 2013. The Chairperson seat will automatically be filled by the 2012 Chair-Elect, Eric Lee. The Past-Chair seat will be automatically filled by the 2012 Chair, Rob Pierce. The Nominating Committees recommended nominees for the remaining seats are as follows:

Chair-Elect: David Lathrop (11-2012 to 11-2013)

Vice Chair: Doug Woodbeck (11-2012 to 11-2013)

Treasurer: Ben Day (11-2012 to 11-2013)

Secretary: Chad Roberts (11-2012 to 11-2014)

Trustee: Eric "Rick" Melcher (11-2012 to 11-2014)

Trustee: Jim Shields (11-2012 to 11-2014)

Director: John S. Olsson (the new Director will assume this seat at ACE 2013 until ACE 2016)

Those with time remaining in their current positions are:

Trustee: Milo Rust (11-2013)

Trustee: Mary Poe (11-2013)

Election of Officers will take place at the Annual Meeting in Kearney, Nebraska at the Younes Conference Center on November 8, 2012 at 1:30 PM. During the election, nominations may be made by the members from the floor for any elected seat, excluding the Chairperson and the Past-Chair.

As per the requirements of the NSAWWA By-laws, this report is respectfully submitted for your review and consideration.

Submitted this 12th day of July, 2012.

Sincerely,

Doug Woodbeck
Secretary
Nebraska Section AWWA Board of Directors

PUBLICATIONS COMMITTEE REPORT

July 9, 2012

Brian Gongol, chair - brian@gongol.net

WISE WATER WORDS - 2012 ISSUES

The first edition of the year has been sent to press. I expect the National office to print and send them in the next week or two. The second edition of the year is nearly complete. Pending details about the Fall Conference, we'll finalize the issue later this month and it will probably be printed and posted in August. The help of the new committee members has been enormously valuable and has helped get this edition together very quickly. I am enormously indebted to them.

WISE WATER WORDS - 2013 AND BEYOND

We continue to pursue alternatives for publication next year due to national's decision to shut down their publication program at the end of 2012 (meaning that all issues in 2013 and beyond will need to be printed by us). I am continuing to operate under the assumption that we will still be publishing three printed issues per year. I have issued my initial recommendations for advertising prices to Ben Day, and Mary Poe has graciously volunteered to help with managing the advertising sales.

■ *If the board approves the recommended advertising structure, we can proceed with ad sales immediately.*

WISE WATER WORDS - EDITORIAL CALENDAR

■ Spring 2012 Wise Water Words: Currently being printed.

■ Summer 2012 Wise Water Words: Most articles have been received. Details of nominations and Fall Conference information still left to include. Publication August 2012.

■ Fall 2012 Wise Water Words: Articles due by October 1. Publication November 2012.

■ Membership directory: Publication October/November 2012.

MEMBERSHIP DIRECTORY

Ben Day and I have discussed a number of options which I think we can pursue to cut the publication cost of the membership directory rather significantly. I will get the directory underway as soon as the second issue of "Wise Water Words" has been sent to the national office.

WEBSITE

Several new items (including a new safety committee page, an awards committee page, and a complete 2012 Fall Conference page) have been added to the website since the last report. We also have a complete documentation of this year's events (thanks to the respective organizing committee chairs) at awwaneb.org/events/2012. I am hopeful that if we continue to document all of our activities on the website, we can have a good knowledge base for future reference, as well as a useful recruitment and public information tool.

MULTIMEDIA

Our YouTube channel has been viewed 1,008 times since its inception on September 7th last year.

E-MAIL DISTRIBUTION LIST AND FACEBOOK OUTREACH

The e-mail distribution list currently has 197 members. We lost a number of subscribers due to some kind of problem with MUD's e-mail system, which I have not yet been able to solve. We sent seven updates in May and three in June.

The Facebook page currently has 124 "likes" (most of whom receive our updates).

© *If you have anything you want to issue via the e-mail distribution list, please send it directly to awwaneb@gongol.net. That places it in the "waiting room", where I can approve it to go out to the entire list.*

Advertising in the Nebraska Section Directory

The most recent edition of the section directory was 35 pages long (using letter-sized pages).

Here's the breakdown of that content:

Content	Number of Pages
Member addresses	19
Members listed by employer	3
Bylaws	3
Board and committee chair info	2
WISA nomination form	2
Cover	1
Advertisements	1
State regulator info	1
Training grant application	1
Past award recipients	1
Mentors	1

If we choose to keep all of this content, then I think I could compress the member address listing by about 1/3rd, bringing us down to a total of about 28 letter-sized pages.

If a slightly reduced print size (something in the neighborhood of a regular telephone directory) is acceptable, then I think we can get everything published in a compact format within 32 pages.

Using black-and-white printing on standard paper, the cost would be about \$6 per directory.

Color printing would double the price.

These are rough estimates using a publishing outlet I've used before, and which I know to be reliable. Other sources may be available, but this at least gives us a starting figure. Distribution costs can vary dramatically. If we can distribute most of the directories at the Fall Conference, then the costs should be very minimal.

Assuming that we need to distribute about 400 to 450 directories, I recommend black-and-white publication and distribution at the Fall Conference wherever possible. My cost estimate:

Item	Quantity	Cost each	Cost total
Printing	450	\$6.00	\$2,700.00
Distribution at Fall Conference	300	\$0.00	\$0.00
Distribution by mailing	150	\$2.00	\$300.00
<i>Total</i>			<i>\$3,000.00</i>

This number could vary, but to be honest, I think I could actually reduce the cost even more with a little additional research -- possibly down to the neighborhood of \$4.00 per copy.

Advertising in the last directory was comprised of eight business-card-sized ads. I think the best way to sell these would be to keep the price low and simple: \$100 or \$150 each. The less complicated we can make the offer, the better, particularly since this is starting later in the year than would have been ideal.

If this plan is acceptable, I'll proceed immediately after finishing our second 2012 issue of "Wise Water Words", which should be finished at the end of July.

Advertising in Wise Water Words

In setting our advertising rates for Wise Water Words, we need to make a few assumptions:

Cost: If we continue to publish in the current full-color format, then the cost per issue per person (including printing and mailing) will be around \$5.00. We presently issue 500 copies three times per year, so each edition will cost about \$2,500, for a total cost of \$7,500 per year.

Revenue neutrality: I assume that we're only trying to break even on the publication -- not make money, nor lose money.

Size: Local content currently accounts for enough to produce a 16-page magazine (the content inserted by National makes the current magazine a little larger, but we have no strong reason to continue carrying their material once the publishing agreement expires at the end of this year). Magazines are generally published in 4-page increments, since each sheet is generally two-sided, double-wide, and stapled through the center.

Analysis of the current situation:

The rates proposed in 2010 (the first year of publication by national) were \$805 per full-page, \$575 per half-page, and no option for a quarter-page (but \$460 per third-of-a-page). I don't know if those are the current rates. Our rates in 2009 (our last year of local publication) were \$700 per full-page, \$500 per half-page, and \$400 per quarter-page.

I think we should immediately lower the rates. The problem with advertising is that it is a highly perishable product -- once an edition has gone to print, there's no way to get it back. (In other words, you can't store extra advertising space in a warehouse. You either sell it or it disappears.)

I am suspicious that part of the problem national has been having is that they're pricing the advertising too high. If your product is advertising and your inventory isn't sold out, then your price is probably too high. In the edition going to print this week, there is one 1/2-page ad, two 1/3-page ads, and eight business-card-sized ads. I think that is dramatically undersold versus the potential.

From the perspective of a potential advertiser, I know that there are lots of different ways we can spend our marketing dollars -- exhibits, print advertising, websites, factory visits, sponsorships at industry events, giveaway items, direct mail, and on and on. I think the current pricing structure is simply too high for most of the small- and medium-sized firms in our market, compared to the many other expenses and advertising options they are offered.

Since we're only looking for something to offset the costs of our publication, rather than trying to make money off it, I think we should simply try to equalize income with expenses. If we find that we sell out, we can always raise the prices in 2014. But for the time being, I think it's pretty clear from the short list of local advertisers in the recent issues of Wise Water Words that we need to bring the prices down to encourage more local involvement. Local advertisers (like engineering firms, manufacturers' reps, and so on) are much less fickle than their national counterparts (like major manufacturers) and are more likely to become sustaining supporters who come back issue after issue.

Recommendation:

If the full issue is 16 pages, we could assume a split of about 50% ads to 50% content. That leaves us with 8 pages of potential advertising space.

For convenience, we can break those down into quarter-pages, half-pages, and full pages.

If we need to cover \$2,500 in costs per issue, then we need to bring in at least \$312.50 per full page of advertising (if there are eight pages of ads).

Since we won't necessarily sell out of advertising every time, we should probably round up. To use a very round figure, we could simply charge the following:

\$400 per full page

\$200 per half-page

\$100 per quarter-page

If we were to sell out all of the available eight pages, then we would bring in (8 x \$400 =) \$3200 in revenues, versus an expected \$2500 in expenses. If we sell out and have more advertisers who want in than we have space in the publication, we can always print longer editions or raise rates.

But I think we would be mistaken not to sell at the lowest possible rate that allows us to cover our expenses, since we currently have very little advertising revenue coming in.

Wise Water Words Article / White Paper Concerning Nitrates in Ground Water

Proposed Article Outline:

Introduction

- Source of Nitrates – **take from past WWW articles**
- Impacts to health – **take from past WWW articles**

Impacts to public water systems

- Show trend line of nitrates in ground water – **obtain from NDEQ??? DNR??**

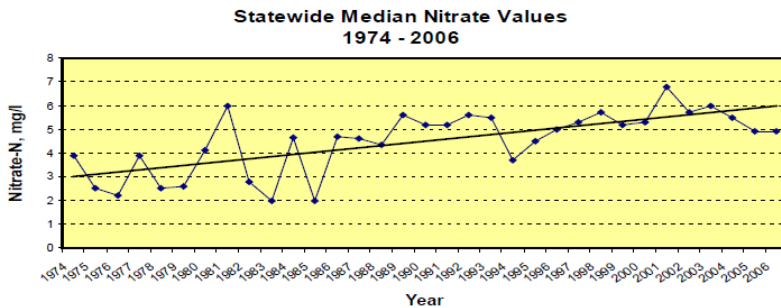


Figure 8. Median nitrate-nitrogen levels for Nebraska, 1974-2006. (Source: The Database, 2007)

- Show trend of nitrates in Public Water Supply Systems, increases in drinking water over 10 to 20 years, increases in AO's over 10 to 20 years, etc... – **obtain from NDHHS**

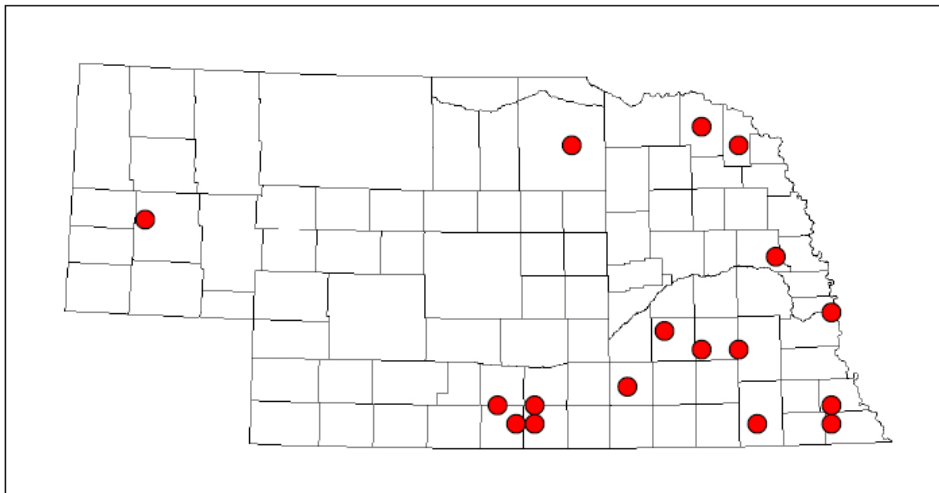


Figure 11. Seventeen groundwater based community public water supply systems on DHHS Administrative Order for nitrate above the 10 mg/l MCL. (Source: DHHS, November 2008)

- Solutions
 - o Mitigation – **obtain information from NRD's**
 - o Options to find new source
 - o Options to treat – **take from past WWW articles**
- Impacts
 - o Well design and construction standards – **what is being done to reduce potential of contamination to ground water through wells – NDHHS???**
 - o Costs to treat – Capital and long term costs – list case studies, **visit with NDHHS and consultants**
 - o Water system operations – Treatment requires increased level of operator training and licensing
 - o Potential cost implications derived from case study costs projected for utilities at risk of exceeding the MCL
- Sources of financing

Conclusions

- We will continue to see a trend of rising nitrates in public water systems
- Nitrates will have a significant financial impacts on communities throughout Nebraska
- Look to utilizing BMP's to reduce the sources of Nitrates to help reverse the trend of increasing nitrates in public water systems and thus potential financial implications

C:\Greenback\awwaneb\assets\2012\2012-07-boardminutes-draft.docx

Safety Committee Report July 9, 2012

Rob Pierce, Board Chair, Milo Rust, Safety Committee Chair, Steve Kelly, Pat Heath, Anthony L. Martinez, Roger L Coffey, Eric Melcher, Dale Kaliff, Gerardo E. Martinez, Pete H. Neddo, Doug Pollak, Tome Menke, Committee members

- **E-mailed the Safety Survey Forms to all current AWWA members we could confirm.**
- **Received very little responsive from the e-mails.**
- **Mailed hard copies of the Safety Survey Forms to all current AWWA members.**
- **July 31, 2012 will be the cut off date for survey to be submitted to the committee.**
- **Committee review will be held during the month of August.**

2012 NS-AWWA Utility Safety Award - SURVEY FORM

Please check class size below:

- Class Size I (1-5 employees)
- Class Size II (6-10 employees)
- Class Size III (11-15 employees)
- Class Size IV (over 15 employees)

Submitted by _____
Name of Utility _____
Address of Utility _____
Telephone _____ Fax _____
E-mail _____

Number of Employees _____

Safety Record

OSHA Log (or equivalent if applicable)	300	300	300	300	300
Year:	2007	2008	2009	2010	2011
Number of					
Recordable injuries (C)	_____	_____	_____	_____	_____
Number of Lost Work	_____	_____	_____	_____	_____
Days					
Number of Productive Hours Worked (A)	_____	_____	_____	_____	_____

(NOTE RECORDABLE INJURIES ARE TIME LOST ACCIDENTS)

Productive hours worked = all time on the job, excluding sick, vacation, jury duty, holiday, and any other time away from work

With 2011 data, calculate the following:

1 (C) x 200,000 /divided by (A) = Recordable Incidence Rate _____

Reasons why utility was nominated for this award:

Complete attached Utility Safety Award Supplemental Data Sheet.

This report and data sheet should be submitted by July 31, 2012 to:

AWWA Safety Chairman

Attention: Milo Rust, NS-AWWA Safety Chairman

City of Chadron

PO Box 390

Chadron, NE. 69337

**Nebraska Section-AWWA Safety Award
Supplemental Data Sheet**

The NS-AWWA Safety Committee will use the following information to evaluate water utilities nominated for the NS-AWWA Safety Award in each of the four class sizes. The completed form should be attached to the Safety Award – CANDIDATE FORM and submitted, with all other required information, to NS-AWWA Committee chairman by July 31, 2012.

Name of Utility: _____

I Work Force Allocation (Estimate the number of employees or percent of work force in the following classifications)

- a) Administrative & Office _____
- b) Construction _____
- c) Distribution _____
- d) Treatment _____
- e) Other (specify) _____

II. Safety Program (check Y or N, or write in dates)

- a) Does the utility have a formal written safety program? Yes ____ No ____
- b) When was your safety plan developed? Year _____
- c) When was your safety plan last updated? Date _____
- d) How often is the safety plan reviewed? (Annual, Biannual etc.) _____
- b) Were examples of program submitted? Yes ____ No ____
- c) Is the utility's safety manager full-time? Yes ____ No ____
- d) If part-time, what other functions are included? _____
- e) Is there an Employee/Management Safety Committee? Yes ____ No ____
 If yes, how often are meetings held? _____
- f) Which of the following items are a part of the safety program activities (check all that apply):
 - ____ Safety Posters ____ Tailgate/Tool Box Safety Talks
 - ____ Safety Program Manual ____ Employee Safety Awards
 - ____ Accident Investigation/Reviews ____ Safety Suggestion Program
 - ____ First Aid Kits
 - ____ Employee Safety Program Knowledge Testing
 - ____ Job Hazard Analysis

List any other implemented safety items or activities used: _____

Safety Award Supplemental Data Sheet (page 2)

III. Personal Protective Equipment Provided By Employer (check all that apply)

- | | | |
|--|---|---|
| <input type="checkbox"/> Hard Hats | <input type="checkbox"/> Safety Shoes | <input type="checkbox"/> Eye Protection |
| <input type="checkbox"/> Gloves | <input type="checkbox"/> Ear Muffs/ Plugs | <input type="checkbox"/> Reflective Vests |
| <input type="checkbox"/> Respirators | <input type="checkbox"/> Rain Gear | |
| <input type="checkbox"/> Seasonal Gear (Winter/Summer) | | |
| Other (specify) _____ | | |
-

IV. Safety Training (check all safety training provided by your employer)

- | | |
|---|---|
| <input type="checkbox"/> CPR | <input type="checkbox"/> First Aid/Bloodborne |
| <input type="checkbox"/> Defensive Driving/CDL | <input type="checkbox"/> PPE |
| <input type="checkbox"/> Hazard Communication | <input type="checkbox"/> Lockout/Tagout |
| <input type="checkbox"/> Excavations | <input type="checkbox"/> Ladder Safety |
| <input type="checkbox"/> Electrical Safety | <input type="checkbox"/> Hearing Conservation |
| <input type="checkbox"/> Process Safety Mgt./RMP | <input type="checkbox"/> Laboratory Safety |
| <input type="checkbox"/> Emergency Preparedness | <input type="checkbox"/> Hand Powered tools |
| <input type="checkbox"/> Respiratory Protection | <input type="checkbox"/> Back Safety |
| <input type="checkbox"/> Eye Safety | <input type="checkbox"/> Workplace Violence |
| <input type="checkbox"/> Forklift Safety | <input type="checkbox"/> Asbestos & AC Pipe |
| <input type="checkbox"/> Fire Extinguisher Training | <input type="checkbox"/> Fall Protection |
| <input type="checkbox"/> Other (specify) | <input type="checkbox"/> Traffic/Work Zone Safety |

V. Safety Preventive Maintenance

- | | |
|--|---|
| <input type="checkbox"/> Eye wash flushing | <input type="checkbox"/> Fire Extinguisher checks |
| <input type="checkbox"/> Safety shower testing | <input type="checkbox"/> Emergency Lighting Testing |
| <input type="checkbox"/> Smoke Alarms | <input type="checkbox"/> Sprinkler systems |
| <input type="checkbox"/> Chlorine leak detectors | <input type="checkbox"/> Ammonia leak detectors |

VI. General Remarks

Describe other accident prevention activities, which are a part of your safety program and have not been stated elsewhere on this questionnaire.

July 12, 2012 Bd. Mtg. Report – Water For People

Doug:

Here's my report for Water for People:

I am currently attending the Water for People National Conference and am therefore absent from the meeting.

Noteworthy Items:

- We raised \$5,300 from the May 4th Golf Outing--article was written and is on the website. A big thank you to participants, sponsors and Craig Reinsch (past Water for People Committee Chair). A record.
- Young Professionals has graciously offered to donate their Poker Night proceeds at the Fall conference to Water for People.
- Next event is the Sporting Clay Shotgun event scheduled for Friday, September 7, 2012 at the Oak Creek Sporting Club near Brainard. Lunch will be served.

--Christian New

July 12, 2012 Bd. Mtg. Report – Young Professionals

The last quarter has seen some good activity within the Young Professionals group. The group has focused on putting together activities that mix learning experiences with social experiences and welcomed all age groups. Activities have been well attended and received with many new faces meeting the group.

The following is a highlight of recent activities of the group:

- March 9th: Water Storage Seminar, Omaha (15-20 attendees)
- April 13th: Assist with E-Week at UNL to support student chapter with a water tasting event
- April 20th: Tour of Flowserve facility, Hastings (15-20 attendees)
- May 8th: Children's Groundwater Festival Booth, Grand Island (4 hosting)
- June 11th-13th: AWWA ACE12 Conference, Dallas (approximately 4 YPs)

Overall, people have enjoyed the mix of events and opportunities to meet new people and learn about new subjects for them in the industry. We have more events planned for the fall that will be announced soon.

Our group is always looking for more people who might be interested in coming to events and meeting some people very involved in the industry. If anyone is interested in becoming more involved or has suggestions for events, please let us know and we will do everything we can to make it happen.

JUSTIN STINE, PE | Senior Project Engineer

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